



February 22, 1982

PRESIDENT'S REPORT TO THE DOUGLAS
COLLEGE BOARD, FEBRUARY 18, 1982

A. External Matters - Municipal

Mr. Doug Manning, New Westminster City Administrator, has informed us that work is underway on the draft document that could form the basis for an agreement between the City and the College regarding Simcoe Park. It is expected that during the next month, this document will be available for review at the staff level. Mr. Dick Wright, of the First Capital City Development Company, is most anxious that negotiations be expedited, because of current negotiations regarding the development of the riverfront. I have promised Mr. Wright that we will have a meeting with him and representatives of Beacon Industries in the near future. I have reason to believe that the question of a site for the relocation of Beacon Industries has now been resolved.

Mr. Ed Redmond and I made a presentation to the Burnaby Kingsway Rotary Club. The group seems to be interested in Douglas College's present development plans, and also relatively unaware of Douglas College's purposes and activities in Burnaby. This indicates the need for future activities in this area.

Pursuant to direction from the Board at Christmastime, I have arranged for a meeting with Mayor Tonn next week regarding the possible future directions of College development in Coquitlam. If that meeting so indicates, I may be requesting Board assistance in further meetings in Coquitlam.

B. External Matters - Education

The last month was dominated by an urgent series of meetings between Douglas College and Ministry personnel, regarding the future of our Nursing and Dental Programs. Two extended meetings have been held with Mr. Lorne Thompson, Executive Director of Post-Secondary Programs, and a third held this morning with Dr. Grant Fisher, Assistant Deputy Minister, Post-Secondary. The initial Ministry proposals resulted in excellent staff work, and the production of impact reports that have been provided to the Ministry. The Ministry officials involved have agreed that more consideration is required.

On the College's behalf, I have agreed to a process whereby all available evidence relating to Dental Programs shall be reviewed by a panel consisting of representatives of the Ministries of Health and Education, and the Academic Council, to which the College and the Ministry personnel involved will make a presentation. Time is of the essence in this decision, because of the Building Program, and the large amounts of capital dollars that are now at risk. Therefore, Dr. Fisher and I have agreed that the panel's decision should be made on the day of presentation.

I request the Board's approval of this process, which in my judgment is a very fair one, considering the limited amount of time within which the decision has to be made. Dr. Fisher has agreed also that the initial request regarding Nursing Programs was perhaps premature, and did not fully take into account the situation of the College both in regard to the Building

Program, and its own master planning process. Dr. Fisher has agreed that development of our Nursing Program should be part of a consultative process, involving other institutions. Dr. Fisher has agreed that a meeting will be called in the near future, in order to work at a mutual problem in a methodical way. The staff, faculty, and administrators involved in developing the staff documents in the Nursing and Dental areas have done credit to Douglas College.

On January 26th, the Furnishings & Equipment Budget was presented to a senior staff committee of the Ministry of Education. We expect to hear informally by the end of next week what the Ministry personnel will be recommending to the Treasury Board. Because of the current economic climate, we have no present knowledge of when we can expect formal response. We have told Dr. Fisher that as required, we can rank our requests in order of time priority, in order that we could request emergency capital monies if necessary for those parts of the equipping of the building that impinge upon the Building Program or our proposed move into the building.

Mr. DellaMattia and I have met with Dr. Roland Grant, who on behalf of the Academic Council and the Ministry of Universities, has been surveying colleges in regard to their general enrolment trends.

Since the last meeting of the Board, there has been a further meeting of the Lower Mainland Rationalization Committee of College and Institute Principals. The next meeting occurs tomorrow, at which time I expect that a draft document of agreement among lower mainland tertiary institutions will be approved for circulation to the College and Institute Boards. This document will be presented to the Education and Services Committee in due course.

C. Internal Matters - Education Development

The Editorial Board of the 5-Year Plan has had its first formal meeting, and as a result of that meeting, all Chapters of the Plan have been revised. These documents will be presented to the Education and Services Committee at their next meeting. I am informed that all divisions and departments of the College are now actively engaged in their first edition of the Plan.

Two Management Workshops have occurred - one on Budgeting Processes, led by M.H. Morfey and P. Greenwood, and another on the Development of Policy for the Community Use of the new permanent campus. This Workshop was led by Mr. Jim Doerr. Board members are reminded that they are welcome to attend any administration workshop.

Mr. A. Wilkinson and I met on February 3rd, in order to discuss common concerns linking Kwantlen and Douglas.

At the request of Mr. Doerr, I have arranged for an initial meeting with staff of the Burnaby General Hospital, in order to discuss the possibility of a move of the Education Centre to that institution. It was clear from the response, that the activities of the Education Centre are well known and highly regarded. If the first meeting is successful, Mr. Doerr will be pursuing the matter and will report back in due course.

At the next Board Meeting B.C. Tel Awards will be presented to 5 recipients. A representative of B.C. Tel will also be invited, as well as Julie Steele, the Financial Aid Officer, and Bill Bell, of Publicity (in order that pictures can be taken). Also the Other Press will be invited to attend.

D. Internal Matters - Labour Relations

At this time, I am aware of two formalized disputes - both in process, and neither requiring the attention of the Board at this time. One of the disputes is possibly a matter for arbitration, but the Faculty Association has requested a delay in the appointment of an arbitrator. Should that matter be pursued, the Finance, Facilities and Personnel Committee of the Board will be provided with full information.

E. Internal Matters - General

Teresa Inglis, of the Personnel Department, was given a farewell party last week. Teresa is a senior staff member, who is moving to Mexico. Mr. Stewart Graham was able to attend on behalf of the Board. His presence was appreciated.

I am pleased to report the creation of a Staff Development Committee, involving members of the administration and the staff. The purpose of this committee is to advise the College on appropriate programs of development and orientation for all staff. The Board will be provided with information as plans develop.

I have just attended a two-day workshop on Data Processing Systems for Managers at the University of B.C. It was a very worthwhile investment in time, as I feel that I have a better grasp of the field than previously. I am satisfied that Douglas College is approaching the use of data processing and computer systems the right way - that is through the hiring of a systems administrator (Marsh Price) prior to the development or commitment to any particular strategy. I will be turning over the documents provided at the course to Marsh Price, on the assumption that we may well develop an internal orientation program for the College administration.

FRAME OF REFERENCE FOR DOUGLAS COLLEGE
PERSONNEL WORKING ON THE DOUGLAS COLLEGE
INITIAL 5-YEAR EDUCATION PLAN:

1981/82 - 1985/86

1. Personnel working on this plan should be familiar with:
 - (a) Draft Table of Contents
 - (b) Draft Chapter Outlines - Chapters 3 through 8
 - (c) Draft Complete Chapters 1 and 2
 - (d) Initial Strategy and Timetable for Development of Douglas College 5-Year Educational Plan, 1981/82 - 1985/86
 - (e) 2800 FTE Student Educational Plan for Douglas College New Westminster Permanent Campus
2. Personnel involved should keep in mind that the plan is intended to be a guide for college discretionary action in a world of many possibilities. After careful consideration, the Deans have recommended to me that any specific assumptions regarding overall funding will serve simply to confuse the planning process, and ultimately defeat its purpose.
3. In every area of proposed activity of the College, the plan should provide for desirable developments within a range of modestly increased resources, as well as modestly decreased resources. These developments should be prioritized.
4. All plans and recommendations must take into account:
 - (a) The relevant statement or statements of college philosophy and goals.
 - (b) General information provided in Chapters 1, 2, 3 and 4.
 - (c) A priority range which should provide for modest increases and modest decreases in volume of activity in all areas. The priority "vocabulary" will be circulated separately by Gerry DellaMattia.

W.L. Day

TOUR OF NEW WESTMINSTER PERMANENT CAMPUS

The Project Management Office is pleased to announce that arrangements are currently being made to host a tour of the New Westminster Permanent Campus project.

The structural work on site is virtually complete. Glazing is complete in the south building and progressing rapidly in the north building. The finishing trades are now on site, with drywall well underway. This is the perfect opportunity to have a first hand look at the College's new facilities.

The date is set for Saturday, March 20, 1982. Time is tentatively 9:00 a.m. to 1:00 p.m., depending on the number of people wishing to view the project. The tour is open to the College community, family, friends, and other interested persons. Please call and give your name to the Physical Plant Department, New Westminster - locals 217 & 248, if you intend to participate in the tour.

ROYAL AVENUE SITE - FURNISHINGS & EQUIPMENT SUB-COMMITTEE UPDATE

SPECIAL MEETING OF FURNISHINGS & EQUIPMENT SUB-COMMITTEE: 1:30 p.m., Thursday, February 25, 1982 - McBride Site Boardroom

Agenda: The Committee is meeting to review and hear comments/concerns regarding the standards established for furnishings in common areas, eg., classrooms, offices.

All interested personnel are invited to attend to listen, and to comment.

BUDGET UPDATE:

The furnishings & Equipment capital budget request was delivered to Jack

Newberry, Executive Director, Management Services Division, Post-Secondary Department, on January 26th, with separate IRC budget being sent to him 10 days later. The packages should be in the hands of Treasury Board by the time you are reading this, and by the end of the week we should have some indication of what has been recommended to Treasury Board.

Copies of the full budget submission may be reviewed by seeing Terry Leonard or Barbara Bessey (McBride Site). A summary sheet and appropriate pages from the package have been forwarded to the Administrator of Reference of each Users' Group.

As soon as a response is received from Victoria on our requests, notice will be sent to all personnel on the next stage, ie., establishing priorities, tendering, and purchasing.

INTELLIGENT FAMILY'S GUIDE TO HEALTH

Douglas College and the New Westminster Medical Association will be co-sponsoring two free public information sessions.

On Wednesday, March 3, Dr. H. Jones will discuss the topic of Sexually Transmitted Diseases; and on Wednesday, March 17, Moles and Bumps in the Skin will be discussed by Dr. Chan.

Both sessions will be held at the Royal Columbian/Douglas Education Centre from 7:00 p.m. to 9:00 p.m. For more information, call 522-2616.

THANKS

The United Way of The Lower Mainland wishes to thank the Student Association for their contribution of \$619.79.

The outstanding effort of groups such as this has enabled the United Way to raise more than \$7.5 million to meet the needs of its 84 member agencies.

Again, many thanks!

HOLD ON TO WHAT WE'VE GOT!

"Hold on to what we've got," is the message new Douglas College board chairman, Bill Emerton gave to a recent inaugural board meeting.

"My great concern is that Douglas College does not become a pipeline for provincial programs at the cost of community programs," Emerton said.

Emerton warned the board that the college could lose its vital function of "community concept."

"The pursestrings have moved from the school boards to the provincial government and when pursestrings move, so does the power base," he said.

"We have to develop a strategy to convince them (the government) that what we are, is what is needed by the community."

Emerton emphasized the need to gain community support, not only moral, but financial.

"We have never taken a crack at developing our own private funding sources for bursaries and programs," Emerton said.

He recommended that the board strike a committee to look into the possibility of gaining some private funding and to place more emphasis on public relations in the community.

Emerton, a partner of Touche Ross and Co., was elected to the chair, while Gerry Trerise, a Maple Ridge resident, was elected to the position of vice-chair.

"We consider ourselves extremely fortunate in having such a high calibre of experienced members on the board in what will be a very troubled time for the college," said President Bill Day.

"We feel very blessed as an institute."

Sandy Thompson, a notary public in New Westminster and owner/manager of First

Capital Realty, was reappointed to the board for a two year term by the Ministry of Education. Maple Ridge School Trustee and former chairman of the board, Helene Casher, will also serve another term.

Joining them on the board will be Gwen Chute, a Coquitlam School Board appointee, Art Sweet, a New Westminster School Board appointee, and Cliff Murnane, a Burnaby School Board appointee. Other government appointees are Stewart Graham, Trerise and Emerton.

College Board committee appointments so far are: Casher to the Management Advisory Council, Graham to the B.C.A.C., Chute to Education and Services, and Trerise to Finance and Facilities.

WOMEN'S CENTRE

In addition to the collection of resource materials for use in the centre, the Women's Centre is involved in a variety of activities.

1. Developing a Career Profile Series for Lakeside - the Women's unit of Oakalla Correctional Centre.
 2. Hiring a Work Study Student to conduct a needs survey for the Women's Centre.
 3. Developing a Douglas College Women's Night - film, discussion, and speaker series.
 4. Visiting various programs in order to discuss student needs.
 5. Conducting follow up on students released from Lakeside.
 6. Maintaining contact with external agencies/resources for the purposes of making and receiving referrals.
 7. Participating in orientation and information sessions.
 8. Speaking to various groups about Women's issues.
 9. Providing information to the college
- (CONT'D)

and community about career, educational and personal growth opportunities for women.

10. Attending conferences and workshops on women's issues.

The Co-ordinator of the Women's Centre welcomes opportunities to speak to classes or other groups regarding the role of the Women's Centre.

For further information or assistance please contact the Women's Centre, 521-4851, local 260.

Further updates on the work of the Women's Centre will be published in the Mad Hatter.

Marion Exmann
Women's Centre Co-ordinator

A STUDENT WITH A LEARNING DIFFICULTY IS NOT -

- physically deaf, but may have difficulty understanding, organizing, or remembering what he hears
- physically blind, but does not appear to see things the way others see them
- physically handicapped, but may be very poorly physically co-ordinated
- mentally handicapped, yet may seem dull with occasional flashes of bright understanding of complex social inter-action
- always perceptually handicapped, yet seems unable to demonstrate any of the learning he has acquired.

From The School Guidance Worker, "The Counsellor and the Exceptional Child", May/June 1981.

IDENTIFYING STUDENTS WITH LEARNING DIFFICULTIES

1. MAY READ WELL BUT NOT WRITE WELL.
The student may be unable to do the following:
 - understand or apply an understanding of distance and space
 - reproduce size and shape
 - see or reproduce visual relationships in graphics or writing.
2. MAY HAVE GAPS IN THEIR SKILLS.
The student may have difficulty with the following:
 - spelling in essays and compositions
 - understanding grammar
 - computation and organization.
3. MAY HAVE TROUBLE WITH CONCEPTS.
The student may have trouble:
 - locating places and following directions
 - remembering new ideas
 - recognizing appropriate and inappropriate sequences in tasks
 - copying notes quickly and accurately
 - seeing similarities and differences in concepts or procedures.

NOTICE

Al Atkinson will be away from the College from February 22 to 26, 1982.

During his absence Gladys Klassen will be acting Director.

EMPLOYMENT OPPORTUNITIES

The University of Portland requires a Coordinator of Learning Assistance and Counselor as of June 1, 1982.

Full-time, twelve-month staff position reporting to the Director of Office of Counseling and Consulting.

QUALIFICATIONS: Doctorate in Counseling Psychology or related field preferred with emphasis in learning and testing clinical/counseling.

To apply send letter of application, resume and the names of three professional references, by March 30, 1982 to:
Rev. Anthony DeConciliis,
Chairman, Search Committee
University of Portland
Portland, Oregon 97203

EMPLOYMENT OPPORTUNITIES (CONT'D)

Lethbridge Community College requires a Manager of Financial Services.

Responsible for financial systems and policy development, cash flow, investments, budget coordination and accounting for all College financial operations. QUALIFICATIONS: An accounting designation, B.Com., MBA or equivalent training. To apply, send resume, by March 3, 1982 to: Personnel Office

Lethbridge Community College
Lethbridge, Alberta
TLK 116

For further information, call Mr. Paul Petry: (403) 320-3215.

FACULTY EXCHANGE - 1983:

Mr. Bernard Kahane, a faculty member of Dawson College in Montreal, would like to arrange for an exchange with a faculty member for all or part of calendar 1983. Mr. Kahane teaches "Humanities" which is a multi-disciplinary course which forms part of the general education component of all programs at that college.

For further information, contact Mr. Paul Gallagher, Capilano College, 2055 Purcell Way, North Vancouver V7J 3H5 Tel: 986-1911.

FOR SALE

1. Indian head spinner on treadle machine base; excellent condition; very easy to operate; good for beginning spinner; includes several bags of fleece. \$80
2. Braun multi-press fruit & vegetable juicer; excellent condition \$70
3. Larrivee L27 Deluxe acoustic guitar; elaborate inlays; immaculate condition; in hardshell case; new at \$1700 - sell for \$1375

Contact Katrin Sernat at the switchboard, McBride 3:30 to 7:30 P.M. or call 591-1394.

FOR SALE

As no one bought my stupendously-bargained exterior door, I am doubling the price to \$50.00 so you will not feel it is junk. It has an up/down slide window.
Call Valerie MacBean, McBride loc 241

POLICY: CLOSURE OF COLLEGE

The following policy was approved at Management Committee on February 9/82.

All site locations are to remain open during normal college hours, except under severe adverse weather conditions, for safety reasons, or building emergencies. When any of the above situations arise, the College President or designated administrator will decide whether a site location should be closed.

If a decision is made to close a site location, every reasonable effort will be made to notify students, staff, and over radio stations CKNW, CFUN, and CHQM.

The college will make every reasonable effort to assist faculty members in making up class time lost due to a closure.

The closure of the college will not result in adjustments to time off for personnel or additional compensation for make up classes.

Regular staff employees will be paid for the period of the closure, and auxiliary employees who have reported to work will be paid for their full shift scheduled for the first day of closure only.

Security operations will not be affected and personnel in this category will remain on the job for their regular shifts.

Administrator responsible for closure:

Weather Conditions:	College President
Safety Reasons:	Campus Manager
Building Emergency:	Director, Physical Plant, or Campus Manager

ESTIMATED FUNDING BASE FOR 1982/83

During the past year a good deal of time and effort has been spent developing the 1981/82 Expenditure Plan, 1982/83 Budget Request and the effect of various funding levels as prescribed by the Ministry of Education. You will no doubt recall that the latter was a hot topic and resulted in many expressions of concern and consternation throughout the Provincial colleges and the media.

While the financial information has been discussed at length by the Management Committee and associations' representatives, we believe that a summation of the 1981/82 Expenditure Plan plus the impact of annualizations and contractual commitments will be of interest to all College personnel. This summation (1981/82 dollars) in effect becomes the financial base for the development of the 1982/83 Expenditure Plan.

1981/82 Expenditure Plan:
(Gross Budget unless otherwise noted)

1	Regular Instruction	\$6,708,947	
4	Ancillary Services (net)	0	
5	Community Services (net)	259,888	
7	General Instructional Support	1,099,859	
8	Student Support	771,960	
9	Administration Support	1,070,836	
10	Facilities Support	<u>715,481</u>	
Total 1981/82 Expenditure Plan			\$10,626,971

Additional Funding Required to Maintain
 1981/82 Level of Service

-	Annualization of faculty and staff appointed during 1981/82 (including benefits)	352,590	
-	Salary Increments in 1982/83	204,488	
-	Staff salary adjustment per union contract	117,162	
-	Program annualizations:		
	Dental Hygiene Program	215,620	
	Mental Retardation	<u>69,151</u>	
Total Annualization & Contractual Commitments			<u>959,011</u>
			11,585,982

Estimated Funding Base for 1982/83

BROUGHT FORWARD	11,585,982
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Extraordinary Item

Incremental operations cost due to opening of New Westminster Permanent Campus	936,996
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Total estimated funding base for 1982/83 Expenditure Plan (expressed in 1981/82 dollars).	\$12,522,978
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This base excludes - (1) operating capital as this will be covered by the capital requirements for the new campus; (2) RAC funding which is expected to be reduced for 1982/83; (3) impact of inflationary lift provided by the Ministry; (4) impact of the 1982 faculty, staff, and administrators' salary increases.

As information - the annualization and contractual commitments represent a 9.0% increase over the 1981/82 Expenditure Plan while the Extraordinary Item for the New Westminster Permanent Campus is 8.8%, thus giving a total increase of 17.8%.

It should be noted that in addition to the estimated funding base the development of the 1982/83 Expenditure Plan will have to take into account the priorities established by the College and the Ministry of Education.

MHMorfey/gb

February 18, 1982.

A PUBLIC AFFAIRS DISCUSSION

ON

CURRENT DEVELOPMENT IN THE MIDDLE EAST
CAMP DAVID REVISITED

Speaker: DR. HAIM SHAKED

Visiting Professor, Political Science and History
York University

Dr. Shaked is a distinguished scholar of the Middle East with a doctorate from the School of Oriental and African Studies at the University of London. He was formerly Dean of the Faculty of Humanities, Tel Aviv University and has published extensively. He edited The Arab State, Processes and Basic Issues, and is Co-editor of The Middle East and the U.S., Perceptions and Politics, 1980.

This Public Affairs Discussion is intended to provide interested members of the general community an opportunity to discuss one of the most important issues of our day. The evening will be chaired by Dr. Michael Fellman, Department of History, Simon Fraser University.

Date: Monday, March 1, 1982

Time: 7:30 to 9:30 p.m.

Place: Auditorium,
New Westminster Public Library
716 6th Avenue, New Westminster

Fee: No Charge

Seating is limited. Please pre-register by phoning 525-2075.

CO-SPONSORED BY DOUGLAS COLLEGE AND THE NEW WESTMINSTER PUBLIC LIBRARY.

HAPPENINGS

MONDAY FEBRUARY 22

GETTING OUT OF DEBT

This session will look at the rights and responsibilities of debtors and creditors and will present practical alternatives for getting out of debt.

Place: George Pearkes Jr. High School

Time: 1930-2130 Sessions: 1

Fee: \$5 per session, \$10 per series

TUESDAY FEBRUARY 23

DR. DAVID SCHRECK ON MEDICARE
POLICIES IN B.C.:

- Extra Billing by Doctors
- Alternatives to Fee for Service

Place: McBride, Rm. N302

Time: 1900-2100

Fee: FREE

In the "Sociology of Health and Illness" class.

MYTHS AND REALITIES OF AGING

Anyone who works with the elderly or is interested in them is welcome.

Place: Royal Columbian/Douglas
Education Centre

Time: 0930-1230 Sessions: 1

Fee: \$22

THE 'CONFUSED' OLDER PERSON - WHAT
TO DO?

Place: Royal Columbian/Douglas
Education Centre

Time: 1330-1630 Sessions: 1

Fee: \$20

WEDNESDAY FEBRUARY 24

ISSUES IN DYING, DEATH AND AFTER
Mrs. Reynolds speaks about her
Widows Helping Others (WHO) organization in Abbotsford.

Place: Kwantlen College
Surrey Campus, Rm. 419

Time: 1915-2100

Fee: FREE

MARRIAGE: IT CAN WORK!

For anyone interested in a healthy marriage or a meaningful relationship.

Place: Royal Columbian/Douglas
Education Centre

Time: 1900-2200 Sessions: 1

Fee: \$10

NOON HOUR FILM SERIES

Two films: Ways of Seeing: Part I
Log Drivers Waltz

Place: Winslow, Rm. 111

Time: 1200-1300

Fee: FREE

THURSDAY FEBRUARY 25

BABIES CAN LEARN TOO!

Section I: Birth to 1 Year

Place: Hyde Creek Rec. Centre

Time: 1930-2200 Sessions: 2

Fee: \$15

TRAVEL EDUCATION SLIDE SERIES:
CUBA IN LATIN AMERICA

Place: New Westminster Public
Library

Time: 1930-2100 Sessions: 1

Fee: \$3 per session, \$10 per series

USES AND SIDE EFFECTS OF PSYCHOTHERAPEUTIC MEDICATIONS

This course is open to health care personnel whose patients are receiving psychotherapeutic drugs.

Place: Royal Columbian/Douglas Education Centre

Time: 1900-2200 Sessions: 1

Fee: \$22

A WOMEN'S VOICE (LEVEL II)

An intensive workshop for women with previous voice awareness.

Place: Burnaby Central Sec. School

Time: 1930-2130 Sessions: 6

Fee: \$34

LET'S GET ORGANIZED

Participants will examine their own time as consumers and wasters.

Place: McBride

Time: 1900-2200 Sessions: 1

Fee: \$7.50

ASPECTS OF ADULT DEVELOPMENT AND AGING

Mrs. Staddon, Manager of staff development at Valley View hospital, will speak on the philosophy and practices of the hospital and general aspects of aging.

Place: Kwantlen College
Surrey Campus, Rm. 406

Time: 1915-2100

Fee: FREE

EQUILIBRIUM: A DYNAMIC MUSIC AND DANCE DUO

Michael and Nancy Udow will give a lecture/demonstration on their work.

Place: Simon Fraser University
SFU Theatre

Time: 1230 or 2000 (concert)

Fee: -lecture/demonstration (FREE)

-concert: Tickets available
from the SFU Theatre Box Office
at 291-3514.

FRIDAY FEBRUARY 26

SELF-HYPNOSIS WORKSHOP

An examination and familiarization with trance induction.

Place: Winslow

Time: Fri. 1900-2200
Sat./Sun. 0900-1700

Sessions: 3

Fee: \$40

SATURDAY FEBRUARY 27

FATHERS AS PARENTS: A WORKSHOP FOR MEN
The workshop will focus on specific issues important for changing roles.

Place: South Burnaby United Church

Time: 0900-1500 Sessions: 1

Fee: \$17

HEART SAVER COURSE

Heart Attack! What can you do?

Place: Royal Columbian/Douglas
Education Centre

Time: 0900-1300 Sessions: 1

Fee: \$15

DOUGLAS COLLEGE
ARCHIVES

JOINING THE WORKPLACE (FOR WOMEN)

Learn about job trends, skill shortages, develop basic job-hunting skills etc.

Place: Hyde Creek Rec. Centre

Time: 0900-1600 Sessions: 1

Fee: \$18

MAKING YOUR OWN JOB: IDEAS FOR TODAY'S WOMAN

For women who want to tailor-make a job that fits their needs and abilities.

Place: Westhill Rec. Centre

Time: 0930-1630 Sessions: 1

Fee: \$20

INTRODUCTION TO ASSERTIVENESS (FOR WOMEN)

Place: McBride

Time: 0930-1630 Sessions: 2

Fee: \$40

ASSERTIVENESS TRAINING FOR SINGLE MOTHERS

Practice assertive skills for disciplining children; dealing with an ex-spouse, or a date.

Place: Coquitlam Family Centre

Time: 0900-1600 Sessions: 2

Fee: \$27

WOMEN AND THE POSITIVE MANAGEMENT OF STRESS

Explore the causes of stress in women's lives. Learn skills to reduce and prevent stress.

Place: Maple Ridge Centre

Time: 0930-1600 Sessions: 1

Fee: \$15

YOUR BODY IMAGE

A workshop of discovery and appreciation for any woman who doesn't think her body is perfect.

Place: Cameron Community Centre

Time: 0945-1645 Sessions: 2
(Sat. & Sun.)

Fee: \$50

SKILLS FOR HIKERS SERIES:

ELEMENTARY MAP AND COMPASS USE

Learn to identify landform features and find directional information.

Place: McBride

Time: 0900-1200 Sessions: 1

Fee: \$6 per session, \$30 per series

SUNDAY FEBRUARY 28

INTENSIVE SUNDAY SPANISH

Intensive weekly classes in oral Spanish emphasize active participation.

BEGINNERS:

Place: McBride

Time: 1000-1400 Sessions: 6

Fee: \$60

INTERMEDIATE

Place: McBride

Time: 1000-1400 Sessions: 6

Fee: \$60

"CAPSULE CAREERS" - VOACTIONAL READINESS PROGRAMJOB & CREER FACTSTHE JOBGNITPICKER:

Picks, sorts, carries and packages gnits into bundles for sale. May be involved in fertilizing and caring for gnits in the stages before they are ready to be picked.
See "Gnatpicker."

THE PERSON

Must have keen eyesight, a high degree of manual dexterity, fast reflexes and superb motor co-ordination as some gnits are extremely small and quick.

THE TRAINING

Offered in most community colleges and a few specialized Gnitpicking schools in southern Saskatchewan.

THE SALARY

Commensurate with the number of gnits picked per hour.

THE JOBGNATPICKER:

Usually involved in the picking and harvesting of gnats. This occupation is primarily for retired gnitpickers, as gnats are slower and easier to pick than gnits.
Do not see "Guitar picking."

THE PERSON

Keen eyesight and manual dexterity is still involved but to a much lesser degree than in gnitpicking. Gnats are much easier to spot and grab than gnits, therefore this job is ideal for one whose reflexes have slowed down somewhat.

THE TRAINING

Previous experience in gnitpicking essential. Some on-the-job training is offered; and many colleges offer refresher courses for those who have been out of touch with either kind of picking for a while.

THE SALARY

Commensurate with the number of gnats picked per hour; less gnats than gnits to a barrel -- this is important to remember.

DOUGLAS COLLEGE
ARCHIVES